



Meeting Minutes

Meeting Date: 3 April 2019	Minutes Recorded by: Odriana vander Brugghe
-----------------------------------	--

Attendance

Officer	Name	Present	Proxied	Report	Notes
Baron	Brandubh (Ben Cogan)	X			
Baroness	Hilderun (Krista Cogan)	X			
Seneschal	Odriana (Jennifer Strobel)	X			
Herald	Kieran (Ray Strobel)	X			
Knight Marshal	Robert (Kenneth Sprague)	X			
Minister of Arts & Sciences	Isabel (Jackie Lockhart)	X			
Chronicler	Alistair (Greg Straub)	X			
Exchequer	Arthes (Brandy Straub)	X			
Mistress of Lists	Anna (Lynn Yocum)	X			
Chatelaine	Libby (Maris Parker)	X			
Webminister	Kameshima (Trevor Schadt)	X			
Cour d'Or Seneschal	*dormant*				

* Place an "X" in the column if present, proxied or report sent. Note proxy in notes column.

Other Gentles Attending in Person	Other Gentles Attending Remotely
Ishiyama, Gwen, Isabel, Juliet, Alethea, Muirgheal, Astrid, Ronin, Katheryn, Yoshi, Owen, Alethea, Arianna	

Agenda

1. Open Meeting

2. Approve Minutes

The previous minutes were approved

3. Officer Reports

Baron & Baroness

Is it wonderful to see this many people at the business meeting
 We've had a good number of events – 12th night and Grand Tournament.
 Good days, courts were held, but we still must find a couple of people that managed to miss court.
 We would like to officially thank the autocrats (Katheryn & Liam) and their staffs
 Coronation is coming up and we are co-hosting (April)
 Equestrian event in June
 The BMDL camp is already registered, so If you want to register with us, you can. You must be pre-registered to camp with the Barony.
 Next court will be at the Equestrian event in June.
 Martial champions will be held at a couple / few events this summer.
 Seven Pearls Championships are in Delftwood this year over Labor Day Weekend.
 There are some folks willing to sponsor event fee and offering to allow champions to stay with them.
 Seven Pearls Dinner -- Every year, the Barons and Baronesses get together and have a dinner and meeting to discuss how to better do their jobs and serve the people. The seven pearls dinner – this year is the BMDL's turn, we can't use Baronial funds, so we are asking for donations. Private fundraising and a couple of workshops to put together the gifts. The cost for food will probably be around \$250.



All of those courts coming up = LETTERS, we need LETTERS!
TRHs are light on recommendations for their reigns, particularly for arts awards.

Seneschal	The policy meeting has been moved to June.
Exchequer	Deferred their time to the budget portion of the meeting.
Knight Marshal	Practices are still happening at the PCC. Generally good attendance.

Archery – Have been having occasional practices, attendance has been light. But otherwise there is still a point on the roster to discuss the possibility of getting a group rate. Done before this autumn. An additional practice will be available in Monroeville on Wednesdays in the evening.

Minister of Arts & Sciences	The A&S minister's office would like to announce the appointment of two deputies; Lady Eilionora inghean an Bhaird and Ihtiaziz al-Gani. Work is underway to update the A&S Minister section of the website, including the Guilds listing linked under "artistic activities". Anyone having information to update, please let me know. We will be participating in the upcoming Archery Muster on April 7th and look forward to helping people make connections to learn more and create more!
-----------------------------	---

Herald	Still working on the OP, heraldry is happening.
--------	---

Chronicler	Things are on track with publication. There was an error in the last issue where the wrong pie recipe was published. So, a bonus pie recipe will be added and the Althing will be republished – wins all around.
------------	--

Chatelaine	Things are going well, we are asking for an increased budget to produce more advertising / handout materials.
------------	---

Mistress of Lists	Arianna is now a warranted MOL! More MoLlets have been brought on board and we are going to have some upcoming tournaments where we will need people.
-------------------	---

Webminister	Webpage is going fine and if you have changes/additions, please contact him.
-------------	--

4. Save the Date – Agincourt XIII

The autocrats are seeking a cheaper site and need some additional time. The save-the-date is set for Saturday 26 October 2019.

5. Letters of Intent – Webminister

Only one letter received, from the current Webminister. Kameshima was re-affirmed for two more years.

6. Business Meeting

The passed budget is below. The most significant amount is for replacing the Baronial Trailer at Cooper’s Lake. We are hoping to come in under the \$5000 allocated as this is the cost of a brand-new trailer meeting the new standards. We will also now be required to carry independent insurance on the trailer going forward.

The budget was cut by nearly \$1200 between publication to the Officer’s List and the meeting as people made cuts to their requests to help reduce the budget as there were some significant costs that were unavoidable – like the trailer and maintenance to the Coronets. The remaining costs kept as low as possible, but we are still looking at over \$8000 in expenditures (\$5000 of which is for the trailer).

From the Seneschal:

We are looking at some difficulty down the line as we are not able to recoup the money needed for our budget as easily as we have in the past. With the increased number of events on the calendar and increasing event costs, attendance overall is down. We are also not accepting the reality of rising site and



food prices and raising our event fees to reflect these very real costs. Added to a dearth in fundraising, this is not sustainable.

Most importantly, we need to change how we review event bids. Currently, the policy is to submit event bids at the Business Meeting and be reviewed / accepted / not accepted the same day. Since more time is needed, a variety of options were discussed, but my preference is changing the policy to give officers more time to review bids to ensure that they are viable and, if not, return them for changes or rejecting the bid if no other options are workable. Additionally, to ensure success, event bids should not be submitted less than six months before the event. Allowing this has led to some of the issues with profitability since people don't have it on their radar and with the Kingdom calendar being so full, people just aren't choosing to attend an additional even that they hadn't already planned for. This, in addition to a greater focus on advertising events, should go a long way towards getting things heading in the right direction.

Odriana will be writing up an article to talk about how events are priced and the kind of value we are delivering, even if prices are raised to reflect true costs.

- 7. Meeting Close
Meeting was closed.

Budget for Apr 2019 – Mar 2020

		Amt Prop.	Approved	Spent	Remaining
Exchequer	Printing/postage	\$30.00	\$30.00		\$30.00
Seneschal	printing	\$0.00	\$0.00		\$0.00
Webminister	Name Registration	\$17.00	\$17.00		\$17.00
	Web Hosting	\$54.00	\$54.00		\$54.00
Pennsic	Trailer Storage	\$150.00	\$150.00		\$150.00
	Baronial reception	\$250.00	\$300.00		\$300.00
Steward*	Storage and supplies	\$0.00	\$100.00		\$100.00
Archers	Maint for loaner equip, targets, stands	\$300.00	\$300.00		\$300.00
TW	stand lumber, spear handles misc other	\$200.00	\$200.00		\$200.00
Fencing	Maint for fencing equip.	\$50.00	\$50.00		\$50.00
Iron Key	Maint for heavy equip.	\$0.00	\$0.00		\$0.00
Heavy Weapons & Fencing	winter practice site rental	\$750.00	\$750.00		\$750.00
Youth fighting	armor and supplies	\$75.00	\$75.00		\$75.00
Office of B&B	Heraldic submissions fees	\$35.00	\$35.00		\$35.00
	Plating & Maint of the Coronets	\$500.00	\$500.00		\$500.00
Chatelaine	Demos, printing, business cards	\$250.00	\$250.00		\$250.00
Choir	Toner cartridge	\$90.00	\$90.00		\$90.00
MoL		\$0.00	\$0.00		\$0.00
A&S	Supplies & Other Expenses	\$100.00	\$100.00		\$100.00
Equestrian	Swords, targets, ect.	\$200.00	\$200.00		\$200.00
Business Meeting	Space Donation (Allegh. UU Church)	\$100.00	\$100.00		\$100.00
Barony Meeting	Space Rental (Pgh Chinese Church, additional room)	\$35.00	\$35.00		\$35.00
Trailer	New Trailer	\$5,000.00	\$5,000.00		\$5,000.00
Food Guild	Ingredients for Meetings	\$75.00	\$75.00		\$75.00
	Total	\$8,261	\$8,411.00	\$0.00	\$8,411.00



*A fundraiser was done specifically for the Larder, the amount is being looked up and this will change the budget. Since these are specifically allocated funds, they can't be used for anything else. This hundred dollars was to purchase storage / supplies and will be subtracted from the donated amount.